

LUDLOW TOWN COUNCIL A G E N D A

To: All Members of the Council, Unitary Councillors, Press

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Despatch date: 20th January 2021

COUNCIL

You are summoned to attend a meeting of Ludlow Town Council on
25th January 2021 at 7.00pm
VIA Zoom

Link: <https://us02web.zoom.us/j/82923449261>
Meeting ID: 829 2344 9261

Gina Wilding

Gina Wilding
Town Clerk

Key Agenda Items:

- 2021/22 Budget and Precept
- HM the Queen Platinum Jubilee 2022
- Water Quality of River Teme

The public may speak at this meeting

Public Open Session (15 minutes) – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.



1. **WELCOME**

To receive a welcome from Chairman of Council, the Mayor, Councillor Tim Gill.

'Welcome to the Full Council virtual meeting.

There are a few housekeeping things to note.

This is a formal Town Council meeting and will be held, just as ones in the Guildhall, using the published agenda.

As with meetings in the Guildhall, members of the public will be given the opportunity to speak during public participation, but will not be permitted, unless invited to do so by the Chairman, to speak at other times.

The Clerk has the ability to mute or remove anyone who does cause a nuisance, but of course, we hope that this won't be necessary.

It is impossible to hear if everyone speaks at once. So that we have some order, I'd be grateful if you could speak one at a time and use the 'reactions' button at the bottom of the Zoom screen and raise your virtual hand if you'd like to speak.

Please note that we will not be using the 'chat' function and will not be sharing any files via Zoom. In order to avoid your technology being compromised, please do not use Chat and do not respond to any messages made via Chat.

As there is no formal table, I will introduce the Councillors present and ask that they say hello or wave as I do so.'

2. **Recording of Meetings** – Under the Openness of Local Government Regulations 2014, recording and broadcast including blogging, tweeting and other social media is permitted during public session of Council meetings.

The act of recording and broadcasting must not interfere with the meeting.

The Council understands that some members of the public may not wish to be recorded and asks that they turn off their camera and access to the meeting via audio only.

3. **Apologies**

To receive councillors' apologies.

4. **Declarations of Interests**

To receive declarations of interests for:

a) Disclosable Pecuniary Interest



- b) Declaration of conflicts of Interest
- c) Declarations of personal interest

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.

5. **Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern. The maximum time allotted per person is three minutes.
6. **Ludlow’s Unitary Councillors Question and Answer Session** – Ludlow’s Unitary Councillors are invited to address their comments and questions the Council.
7. **Ludlow Police Update** – Ludlow Police are invited to address their comments and updates to the Council.
8. **Minutes** – To approve as a correct record and to sign the minutes of FULL COUNCIL of **MONDAY 7th DECEMBER 2020**.
9. **Items to Action** –
To note the items to action sheet from the previous Council Meetings held on the 7th DECEMBER 2020.

ITEM	Attachment
10. PRESENTATION FROM SEVERN TRENT To receive a presentation from the Outcomes Manager, Strategy & Regulations Team, Severn Trent on a proposal for improving river water quality in the Teme to create a ‘bathing river’ for local people.	10
11. FINANCIAL INFORMATION	
a) To adopt Cash Book – Payments and Income and Reconciliations for October, November and December	11a
b) To adopt Petty Cash – Payment, Income & Reconciliation for October, November and December	11b
c) To adopt Barclaycard Statements for July, September, October and December	11c
d) To adopt PayPal – Payments, Income & Reconciliation for October, November and December.	11d
e) To adopt Public Sector Deposit Fund – Statements and Reconciliation for October, November and December	11e
f) To adopt Mayor’s Charity – Payment, Income & Reconciliation for October, November and December.	11f
12. BUDGET AND PRECEPT 2021-22 To consider and adopt the budget and precept.	12



13. RISK ASSESSMENTS		
	To adopt the Town Council's Risk Assessments.	13
14. HM THE QUEEN PLATINUM JUBILEE 2022		
	To note the Government announcement that there will be an additional bank holiday to celebrate Her Majesty The Queen's Platinum Jubilee in 2022; and that the late May bank holiday will be moved to Thursday 2 June 2022 and an additional Jubilee bank holiday will be on Friday 3 June 2022.	No papers
15. ASSET REGISTER		
	To approve the Town Council's Asset Register.	15
16. PROJECT SUPPORT GRANT FEEDBACK & THANKS		
a)	To receive Project Support Grant Feedback from the Ludlow Photographic Club.	16a
b)	To receive the letter of thanks from Hope House for the project support grant.	16b
17. COMMITTEE RECOMMENDATIONS		
	To consider the recommendations from the Staffing Committee on 19 th December, 21 st December 2020 and 7 th January 2021.	17
18. COMMITTEE MINUTES		
a)	To receive minutes of the Representational Committee on the 9 th December 2020.	18a
b)	To receive minutes of the Services Committee on the 14 th December 2020.	18b
c)	To receive the minutes of the Staffing Committee on the 15 th December, 21 st December 2020 and 7 th January 2021.	18c
19. EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960		
	The Chairman will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.	No papers
20. CIVIC NOMINATIONS		
a)	To consider and note the Civic Award Criteria.	20a
b)	To consider Civic Nominations, and review the timescale and process.	20b
21. SERGEANT AT ARMS		
	To discuss a presentation.	21



M e m b e r s h i p

Councillors Gill (Town Mayor); Pote (Deputy Mayor); Adams; Clarke; Copley; Garner; Ginger; Jones; Lyle; Naysmith; Parry; O'Neill, Perks; Pote; and Smithers.

The date of the next Council meeting is the 22nd February 2021